



# SEKOLAH TINGGI BAHASA ASING - JIA

Jl. Cut Muthia No. 30 dan No. 16A, Kotamadya BEKASI 17113, Telp/Fax : (021) 882 2727  
 Website : www.stba-jia.ac.id | Email : stbajia\_mail@yahoo.co.id

## KARTU RENCANA STUDI BAHASA INGGRIS (D3)

Nama Lengkap : _____	Semester : _____
NPM/NIM : _____	Tahun Akademik : _____
Indeks Prestasi : _____	
Dosen Pemb. : _____	Jumlah SKS yang diambil : _____ SKS

Harap diceklis (v) pada Mata Kuliah yang akan diambil pada kolom yang telah tersedia

SEMESTER GANJIL					SEMESTER GENAP				
<b>Semester I (Satu)</b>					<b>Semester II (Dua)</b>				
No	Kode MK	Mata Kuliah	Cek	SKS	No	Kode MK	Mata Kuliah	Cek	SKS
1	MKWP3101	Basic Grammar		2	1	MKWP3109	Intermediate Grammar		2
2	MKWP3102	Basic Listening		2	2	MKWP3110	Intermediate Listening		2
3	MKWP3103	Basic Reading		2	3	MKWP3111	Intermediate Reading		2
4	MKWP3104	Basic Speaking		2	4	MKWP3112	Intermediate Speaking		2
5	MKWP3105	Basic Writing		2	5	MKWP3113	Intermediate Writing		2
6	MKWP3106	Pronunciation Practice		2	6	MKWP3114	Phonetics		2
7	MKWP3107	Vocabulary Building		2	7	MKWP3115	Applied Vocabulary		2
8	MKWP3108	Basic Japanese		2	8	MKWP3116	Japanese Conversation		2
9	MKWU1001	Pendidikan Agama		2	9	MKWP3117	Business English		2
10	MKWU1002	Pancasila		2	10	MKWU1004	Kewarganegaraan		2
11	MKWU1003	Bahasa Indonesia		2					
Total SKS				22	Total SKS				20
<b>Semester III (Tiga)</b>					<b>Semester IV (Empat)</b>				
No	Kode MK	Mata Kuliah	Cek	SKS	No	Kode MK	Mata Kuliah	Cek	SKS
1	MKWP3118	Pre Advanced Grammar		2	1	MKWP3128	Advanced Grammar		2
2	MKWP3119	Pre Advanced Listening		2	2	MKWP3129	Advanced Listening		2
3	MKWP3120	Intensive Reading		2	3	MKWP3130	Extensive Reading		2
4	MKWP3121	Pre Advanced Speaking		2	4	MKWP3131	Advanced Speaking		2
5	MKWP3122	Creative Writing		2	5	MKWP3132	Academic Writing		2
6	MKWP3123	Basic Idiom		2	6	MKWP3133	Applied Idiom		2
7	MKWP3124	Theory of Translation		2	7	MKWP3134	Translation English - Indonesia		2
8	MKWP3125	Introduction to Linguistics		2	8	MKWP3135	Introduction to Literature		2
9	MKWP3126	English for Industry		2	9	MKWP3136	Hotel and Restaurant Industry		2
10	MKWP3127	Cross Cultural Understanding		2	10	MKWP3137	English for Banking and Finance		2
11	MKWI3001	Organizational Management		2					
Total SKS				22	Total SKS				20
<b>Semester V (Lima)</b>					<b>Semester VI (Enam)</b>				
No	Kode MK	Mata Kuliah	Cek	SKS	No	Kode MK	Mata Kuliah	Cek	SKS
1	MKWP3138	Structure for TOEFL		2	1	MKWP3144	English Proficiency		2
2	MKWP3139	Reading for TOEFL		2	2	MKWP3145	Interpreter Practice		2
3	MKWP3140	Translation Indonesia - English		2	3	MKWP3146	Business Letter		2
4	MKWP3141	English Correspondence		2	4	MKWP3147	English for Travel Management		2
5	MKWP3142	Tour and Guiding		2	5	MKWP3148	Public Speaking		2
6	MKWP3143	English for Secretary		2	6	MKWI3004	Communication Psychology		2
7	MKWI3002	Research Methodology		2	7	MKWI3005	Industrial Marketing		2
8	MKWI3003	Etiquet Behaviour		2	8	MKWP3149	Karya Tulis Ilmiah (KTI)		4
Total SKS				16	Total SKS				18

Catatan :

Indeks Prestasi	Max. SKS
3,00 - 4,00	22 - 24 SKS
2,50 - 2,99	18 - 21 SKS
2,00 - 2,49	15 - 17 SKS
1,50 - 1,99	12 - 14 SKS
< 1,50	11 SKS

Bekasi, ..... - ..... - 20.....

Menyetujui  
Dosen Pembimbing Akademik

Lembar Warna :

Putih => Akademik

Biru => Mahasiswa

Kuning => Dosen

( ..... )



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## KARTU RENCANA STUDI BAHASA JEPANG (D3)

Nama Lengkap :	_____	Semester :	_____
NPM/NIM :	_____	Tahun Akademik :	_____
Indeks Prestasi :	_____		
Dosen Pemb. :	_____	Jumlah SKS yang diambil :	_____ SKS

Harap diceklis (v) pada Mata Kuliah yang akan diambil pada kolom yang telah tersedia

SEMESTER GANJIL					SEMESTER GENAP				
<b>Semester I (Satu)</b>					<b>Semester II (Dua)</b>				
No	Kode MK	Mata Kuliah	Cek	SKS	No	Kode MK	Mata Kuliah	Cek	SKS
1	MKWP3201	Shokyuu Bunpou		4	1	MKWP3207	Shochuukyuu Bunpou		4
2	MKWP3202	Shokyuu Kaiwa		4	2	MKWP3208	Shochuukyuu Kaiwa		4
3	MKWP3203	Shokyuu Kanji		2	3	MKWP3209	Shochuukyuu Kanji		2
4	MKWP3204	Shokyuu Choukai		2	4	MKWP3210	Shochuukyuu Choukai		2
5	MKWP3205	Nihonjijo		2	5	MKWP3211	Nihonshi		2
6	MKWP3206	Basic English		2	6	MKWP3212	Intermediate English		2
7	MKWU1001	Pendidikan Agama		2	7	MKWP3213	Nihon Konpyuutaa		2
8	MKWU1002	Pancasila		2	8	MKWU1004	Kewarganegaraan		2
9	MKWU1003	Bahasa Indonesia		2					
Total SKS				22	Total SKS				20
<b>Semester III (Tiga)</b>					<b>Semester IV (Empat)</b>				
No	Kode MK	Mata Kuliah	Cek	SKS	No	Kode MK	Mata Kuliah	Cek	SKS
1	MKWP3214	Chuukyuu Bunpou		4	1	MKWP3221	Chuujyokyuu Bunpou		4
2	MKWP3215	Chuukyuu Kaiwa		2	2	MKWP3222	Chuujyokyuu Kaiwa		2
3	MKWP3216	Chuukyuu Kanji		2	3	MKWP3223	Chuujyokyuu Kanji		2
4	MKWP3217	Chuukyuu Choukai		2	4	MKWP3224	Chuujyokyuu Choukai		2
5	MKWP3218	Honyakuron		2	5	MKWP3225	Nichi- I Honyaku		2
6	MKWP3219	Shokyuu Sakubun		2	6	MKWP3226	Shochuukyuu Sakubun		2
7	MKWP3220	Shokyuu Dokkai		2	7	MKWP3227	Shochuukyuu Dokkai		2
8	MKWI3001	Organizational Management		2	8	MKWP3228	Genggogaku Gairon		2
Total SKS				18	Total SKS				18
<b>Semester V (Lima)</b>					<b>Semester VI (Enam)</b>				
No	Kode MK	Mata Kuliah	Cek	SKS	No	Kode MK	Mata Kuliah	Cek	SKS
1	MKWP3229	Hyougen Bunkei		4	1	MKWP3236	Chuukyuu Hyougen Bunpou		4
2	MKWP3230	Bijinesu Kaiwa		2	2	MKWP3237	Chuujyokyuu Dokkai		2
3	MKWP3231	Jitsuyou Kanji		2	3	MKWP3238	Nihon Kigyoron		2
4	MKWP3232	I-Nichi Honyaku		2	4	MKWP3239	Nihon Tsuushin		2
5	MKWP3233	Chuukyuu Sakubun		2	5	MKWI3004	Communication Psychology		2
6	MKWP3234	Chuukyuu Dokkai		2	6	MKWI3005	Industrial Marketing		2
7	MKWP3235	Nihongogaku		4	7	MKWP3240	Karya Tulis Ilmiah (KTI)		4
8	MKWI3002	Research Methodology		2					
9	MKWI3003	Etiquet Behaviour		2					
Total SKS				22	Total SKS				18

Catatan :

Indeks Prestasi	Max. SKS
3,00 - 4,00	22 - 24 SKS
2,50 - 2,99	18 - 21 SKS
2,00 - 2,49	15 - 17 SKS
1,50 - 1,99	12 - 14 SKS
< 1,50	11 SKS

Bekasi, ..... - ..... - 20.....

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## KARTU RENCANA STUDI SAstra INGGRIS (S1)

Nama Lengkap : _____	Semester : _____
NPM/NIM : _____	Tahun Akademik : _____
Indeks Prestasi : _____	
Dosen Pemb. : _____	Jumlah SKS yang diambil : _____ SKS

Harap diceklis (v) pada Mata Kuliah yang akan diambil pada kolom yang telah tersedia

SEMESTER GANJIL					SEMESTER GENAP				
<b>Semester I (Satu)</b>					<b>Semester II (Dua)</b>				
No	Kode MK	Mata Kuliah	Cek	SKS	No	Kode MK	Mata Kuliah	Cek	SKS
1	MKWP5101	Basic Grammar		2	1	MKWP5109	Intermediate Grammar		2
2	MKWP5102	Basic Listening		2	2	MKWP5110	Intermediate Listening		2
3	MKWP5103	Basic Reading		2	3	MKWP5111	Intermediate Reading		2
4	MKWP5104	Basic Speaking		2	4	MKWP5112	Intermediate Speaking		2
5	MKWP5105	Basic Writing		2	5	MKWP5113	Intermediate Writing		2
6	MKWP5106	Pronunciation Practice		2	6	MKWP5114	Phonetics		2
7	MKWP5107	Vocabulary Building		2	7	MKWP5115	Applied Vocabulary		2
8	MKWP5108	Basic Japanese		2	8	MKWP5116	Japanese Conversation		2
9	MKWU1001	Pendidikan Agama		2	9	MKWP5117	Business English		2
10	MKWU1002	Pancasila		2	10	MKWU1004	Kewarganegaraan		2
11	MKWU1003	Bahasa Indonesia		2					
Total SKS				22	Total SKS				20
<b>Semester III (Tiga)</b>					<b>Semester IV (Empat)</b>				
No	Kode MK	Mata Kuliah	Cek	SKS	No	Kode MK	Mata Kuliah	Cek	SKS
1	MKWP5118	Pre Advanced Grammar		2	1	MKWP5128	Advanced Grammar		2
2	MKWP5119	Pre Advanced Listening		2	2	MKWP5129	Advanced Listening		2
3	MKWP5120	Intensive Reading		2	3	MKWP5130	Extensive Reading		2
4	MKWP5121	Pre Advanced Speaking		2	4	MKWP5131	Advanced Speaking		2
5	MKWP5122	Creative Writing		2	5	MKWP5132	Academic Writing		2
6	MKWP5123	Basic Idiom		2	6	MKWP5133	Applied Idiom		2
7	MKWP5124	Theory of Translation		2	7	MKWP5134	Translation English - Indonesia		2
8	MKWP5125	Introduction to Linguistics		2	8	MKWP5135	Phonology		2
9	MKWP5126	English for Industry		2	9	MKWP5136	Introduction to Literature		2
10	MKWP5127	Cross Cultural Understanding		2	10	MKWP5137	Hotel and Restaurant Industry		2
11	MKWI5001	Organizational Management		2	11	MKWP5138	English for Banking and Finance		2
Total SKS				22	Total SKS				22
<b>Semester V (Lima)</b>					<b>Semester VI (Enam)</b>				
No	Kode MK	Mata Kuliah	Cek	SKS	No	Kode MK	Mata Kuliah	Cek	SKS
1	MKWP5139	Structure for TOEFL		2	1	MKWP5147	English Proficiency		2
2	MKWP5140	Reading for TOEFL		2	2	MKWP5148	Interpreter Practice		2
3	MKWP5141	Translation Indonesia - English		2	3	MKWP5149	English Syntax		2
4	MKWP5142	English Morphology		2	4	MKWP5150	English Drama		2
5	MKWP5143	Poetry and Prose		2	5	MKWP5151	English for Travel Management		2
6	MKWP5144	Tour and Guiding		2	6	MKWP5152	Business Letter		2
7	MKWP5145	English Correspondence		2	7	MKWP5153	Public Speaking		2
8	MKWP5146	English for Secretary		2	8	MKWI5004	Communication Psychology		2
9	MKWI5002	Research Methodology		2	9	MKWI5005	Industrial Marketing		2
10	MKWI5003	Etiquet Behaviour		2					
Total SKS				20	Total SKS				18
<b>Semester VII (Tujuh)</b>					<b>Semester VIII (Delapan)</b>				
No	Kode MK	Mata Kuliah	Cek	SKS	No	Kode MK	Mata Kuliah	Cek	SKS
1	MKWP5154	Speech		2	1	MKWP5158	Sociolinguistics		2
2	MKWP5155	English Semantics		2	2	MKWP5159	English Pragmatics		2
3	MKWP5156	Tourism Management Practice		2	3	MKWP5160	Skripsi		6
4	MKWP5157	English Seminar		4	Jumlah SKS MK Inti				
5	MKWI5006	Applied Statistics		2	10				
Jumlah SKS MK Inti				12					
No	Kode MK	Mata Kuliah Pilihan	Cek	SKS	No	Kode MK	Mata Kuliah Pilihan	Cek	SKS
1	MKPL5101	Entrepreneurship		3	1	MKPL5104	Leadership		3
2	MKPL5102	British Studies		3	2	MKPL5105	American Studies		3
3	MKPL5103	Teaching Methodology		3	3	MKPL5106	Public Relation		3
MK Pilihan (MKP) Pilih salah satu					MK Pilihan (MKP) Pilih salah satu				
Total SKS				15	Total SKS				13

Catatan :

Indeks Prestasi	Max. SKS
3,00 - 4,00	22 - 24 SKS
2,50 - 2,99	18 - 21 SKS
2,00 - 2,49	15 - 17 SKS
1,50 - 1,99	12 - 14 SKS
< 1,50	11 SKS

Bekasi, ..... - ..... - 20.....

Menyetujui  
Dosen Pembimbing Akademik

Lembar Warna :

Putih => Akademik

Biru => Mahasiswa

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# SEKOLAH TINGGI BAHASA ASING - JIA

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## KARTU RENCANA STUDI SASTRA JEPANG (S1)

Nama Lengkap :	_____	Semester :	_____
NPM/NIM :	_____	Tahun Akademik :	_____
Indeks Prestasi :	_____	Jumlah SKS yang diambil :	_____ SKS
Dosen Pemb. :	_____		

Harap diceklis (v) pada Mata Kuliah yang akan diambil pada kolom yang telah tersedia

SEMESTER GANJIL				
Semester I (Satu)				
No	Kode MK	Mata Kuliah	Cek	SKS
1	MKWP5201	Shokyyu Bunpou		4
2	MKWP5202	Shokyyu Kaiwa		4
3	MKWP5203	Shokyyu Kanji		2
4	MKWP5204	Shokyyu Choukai		2
5	MKWP5205	Nihonjijo		2
6	MKWP5206	Basic English		2
7	MKWU1001	Pendidikan Agama		2
8	MKWU1002	Pancasila		2
9	MKWU1003	Bahasa Indonesia		2
Total SKS				22
Semester III (Tiga)				
No	Kode MK	Mata Kuliah	Cek	SKS
1	MKWP5214	Chuukyuu Bunpou		4
2	MKWP5215	Chuukyuu Kaiwa		2
3	MKWP5216	Chuukyuu Kanji		2
4	MKWP5217	Chuukyuu Choukai		2
5	MKWP5218	Honyakuron		2
6	MKWP5219	Shokyyu Sakubun		2
7	MKWP5220	Shokyyu Dokkai		2
8	MKWI5001	Organizational Management		2
Total SKS				18
Semester V (Lima)				
No	Kode MK	Mata Kuliah	Cek	SKS
1	MKWP5229	Hyougen Bunkei		4
2	MKWP5230	Bijinesu Kaiwa		2
3	MKWP5231	Jitsuyou Kanji		2
4	MKWP5232	I-Nichi Honyaku		2
5	MKWP5233	Chuukyuu Sakubun		2
6	MKWP5234	Chuukyuu Dokkai		2
7	MKWP5235	Nihongogaku		4
8	MKWI5002	Research Methodology		2
9	MKWI5003	Etiquet Behaviour		2
Total SKS				22
Semester VII (Tujuh)				
No	Kode MK	Mata Kuliah	Cek	SKS
1	MKWP5241	Tsuuyaku		4
2	MKWP5242	Joukyuu Dokkai		4
3	MKWP5243	Nihon Kenkyuu Zemi		4
4	MKWI5006	Applied Statistics		2
Jumlah SKS MK Inti				14
No	Kode MK	Mata Kuliah Pilihan	Cek	SKS
1	MKPL5201	Entrepreneurship		4
2	MKPL5202	Jitsuyou Kaiwa		4
3	MKPL5203	Kankou Gaido		4
MK Pilihan (MKP) pilih salah satu				
Total SKS				18

SEMESTER GENAP				
Semester II (Dua)				
No	Kode MK	Mata Kuliah	Cek	SKS
1	MKWP5207	Shochuukyuu Bunpou		4
2	MKWP5208	Shochuukyuu Kaiwa		4
3	MKWP5209	Shochuukyuu Kanji		2
4	MKWP5210	Shochuukyuu Choukai		2
5	MKWP5211	Nihonshi		2
6	MKWP5212	Intermediate English		2
7	MKWP5213	Nihon Konpyuutaa		2
8	MKWU1004	Kewarganegaraan		2
Total SKS				20
Semester IV (Empat)				
No	Kode MK	Mata Kuliah	Cek	SKS
1	MKWP5221	Chuujyokyyu Bunpou		4
2	MKWP5222	Chuujyokyyu Kaiwa		2
3	MKWP5223	Chuujyokyyu Kanji		2
4	MKWP5224	Chuujyokyyu Choukai		2
5	MKWP5225	Nichi- I Honyaku		2
6	MKWP5226	Shochuukyuu Sakubun		2
7	MKWP5227	Shochuukyuu Dokkai		2
8	MKWP5228	Gengogaku Gairon		2
Total SKS				18
Semester VI (Enam)				
No	Kode MK	Mata Kuliah	Cek	SKS
1	MKWP5236	Chuukyuu Hyougen Bunpou		4
2	MKWP5237	Chuujyokyyu Dokkai		2
3	MKWP5238	Nihon Kigyoron		2
4	MKWP5239	Nihon Tsuushin		2
5	MKWP5240	Nihon Bungaku		4
6	MKWI5004	Communication Psychology		2
7	MKWI5005	Industrial Marketing		2
Total SKS				18
Semester VIII (Delapan)				
No	Kode MK	Mata Kuliah	Cek	SKS
1	MKWP5244	Jitsuyou Tsuuyaku		4
2	MKWP5245	Ronbun Sakusei (Skripsi)		6
Jumlah SKS MK Inti				10
No	Kode MK	Mata Kuliah Pilihan	CEK	SKS
1	MKPL5204	Kyoojuuhou		4
2	MKPL5205	Ibunka Rikai		4
3	MKPL5206	Public Relation		4
MK Pilihan (MKP) pilih salah satu				
Total SKS				14

Catatan :

Indeks Prestasi	Max. SKS
3,00 - 4,00	22 - 24 SKS
2,50 - 2,99	18 - 21 SKS
2,00 - 2,49	15 - 17 SKS
1,50 - 1,99	12 - 14 SKS
< 1,50	11 SKS

Bekasi, ..... - ..... - 20.....

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